# **GREAT AYTON PARISH COUNCIL**

Clerk: Angela Livingstone Email: clerk@great-ayton.org.uk



To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in the Great Ayton Discovery Centre on Tuesday 3 October 2023 at 7.00pm for the purpose of transacting the following:

## Notice of Meeting

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

## Agenda

- 1. To receive apologies for absence and to consider approval for the reasons for absence.
- Minutes from the ordinary meeting held on 5 September 2023 and EGM held on 21<sup>st</sup> September 2023 To confirm the minutes and discuss any matters arising of meeting held on Tuesday 5 September 2023 as a true and correct record.

To confirm the minutes and discuss any matters arising of meeting held on Thursday 21 September 2023 as a true and correct record.

- To receive monthly report from North Yorkshire Police 1st August 31st August showed ASB Nuisance:
  3, homeless male in disabled toilets 1, Arson/Criminal Damage:1, Residential Burglary: 1 property entered, and car stolen 1, Auto crime/SMV: 3, Violence Against the Person: 5, Other crimes:1. Total this period: 16 September report awaited.
- 4. To receive report from NYC councillor
- 5. Allotments

Tenancy agreement to be approved.

Any update on Asset of Community Value nominations or update from public meeting to be discussed and any decisions to be approved

- 6. Football club lease agreement progress to be reported and approval looked at if information received and requirements in place in advance of the meeting.
- 7. Grass cutting arrangements proposals from working party for changes to requirements, subject to the approval of the content of this document, the Council delegates the approval of the resultant tender document to a working group of any three councillors, plus the Clerk.
- 8. Planning matters (Appendix One) To consider and decide upon planning applications. To receive planning decisions/information
- Correspondence and Information from Clerk (Appendix Two)
  To receive and review the correspondence and information details and decide upon necessary actions attached.
- 10. Council Services / Councillors' Reports / Working Group Reports (Appendix Three) To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
- 11. Financial Reports (Appendix Four)
- To receive and approve items on the Accounts Report
- 12. Exclusion of the Press and Public In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Date of next meeting of Great Ayton Parish Council Tuesday 7th November 2023

Signed Angela Livingstone Clerk to the Council Date 27 September 2023. Chair: Mr R Kirk

#### AGENDA FOR 3/10/2023

## **PLANNING & LICENCING REPORT**

## NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
23/00534/FUL & 23/00535/LBC- 12 Yarm Lane	Demolition of existing conservatory and replacement with rear extension to existing dwelling including interior renovations and Listed building consent for demolition of existing conservatory and replacement with rear extension to existing dwelling including interior renovations
ZB23/01966/FUL 1 Linden Road	Part two storey and part single storey extension to rear/side and alterations to windows and balcony area

#### NYC /NYMNP PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	
	Partial demolition of existing dwelling to allow for single storey extension to rear, Raising roof height, Addition of roof windows to side, Detachment from adjoining property with alterations/making good to neighbours wall and roof. Application: Granted.	
	Retrospective application for the relocation of outdoor seating area and adding wooden flower planters around the seating area Application: Granted.	

#### APPENDIX 2

## AGENDA FOR 3/10/2023

# **CORRESPONDENCE AND INFORMATION REPORT**

Who	For Consideration		
Resident	Proposal to instigate collection of surplus fruit and vegetables from allotments and Co-op		
	to be a collection point for food banks		
Cllr Moorhouse	Mobile homes parking at Low Green update		
Resident	Request to remove a memorial bench on Low Green, refurbish and add a new plaque to bench which they purchased		
Resident	Request to pay for maintenance of two benches following refurbishment of one bench and plaque installed		
Resident	Complaint that bushes overgrown again at Newton Road/Hall fields		
	and request for no access sign at Rosehill – sent to NYC, response received not able to help.		
Resident	Enquiry to have a memorial bench on High Green		
Resident	Complaint re rats, request for tree removal		
Resident	Complaint re lack of disabled parking in village		

Who	For Information	
Clerk	Application submitted for Lime tree pruning	
Rotary Club	Request for two tables at next year's fete	
NYC	Notice of change of zones for Hackney carriages from districts to a full NYC zone	
Resident	Complaint re grass cutting	
NALC	Information on Utility Aid – being progressed	
Yorkshire Ambulance Service	Defibrillator showing as unavailable - who is responsible for checking and maintaining	

## AGENDA FOR 3/10/2023

**APPENDIX 3** 

# COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP REPORTS

ITEM	INFORMATION	ACTION/COMMENTS	FROM
Village Appearance	Grasscutting across village / facilities	ge / Covered on main agenda item	
	Trees – High Green	Clerk instructed approved contractor that the application for works was approved, work to be organised. Clerk completed planning application to prune Lime tree on High Green, awaiting approval.	Clerk
Parish Council facilities			Clerk
Garage	Roofing repair costs	Roof to be repaired early October	
Van Hire	Lease agreement	Awaiting lease costs to reduce the existing arrangements	
Benches	To continue maintenance	maintenance continuing.	
Allotments	Complaints received	Complaints re fire, rats and unkept gardens. Allotment rates notices in place and 11 <sup>th</sup> October organised for collection.	Cllr Baylin Clerk
	Water pipes	Information on water pipe positions received to be progressed.	
Facilities	Cemetery costs	To bring to next meeting for approval	Clerk
	Toilet block	SSE Smart meter not installed due to lack of connection	Clerk
	Village Hall	Roof repairs being progressed	Cllr Short
	Play Park	RoSPA inspection completed due to cost implication, amber warning areas. CCTV unsuccessful on first request, will re-submit. Costs for repairs, £ 660 + £1500, awaiting cost for repair on rocker unit.	Clerk
Village events	Remembrance Sunday – 12 <sup>th</sup> November 2023	Traffic management - Road closure approved provided adequate provision in place for traffic management. To approve if requirements met for chapter 8 and public liability insurance, training for two operatives.	Clerk
	Carols on the Green – Monday 18 <sup>th</sup> December 2023 7pm	Clerk been in communication with Vicar and choir – float organised by third party. permit to be submitted for collection	Clerk

## **APPENDIX 4**

AGENDA FOR 3/10/2023

#### Receipts

# ACCOUNTS REPORT – MEETING 3<sup>rd</sup> OCTOBER 2023

<u>Receipts</u>			
Paid From	Description	<u>Date</u>	<u>Amount £</u>
M&B Rea	Cemetery Fees August	31.8.23	315.00
NYC	Grass cutting contribution 23/24	31.8.23	1452.23
M&B Rea	Cemetery fees September	27.9.23	300.00
			£2067.23
Payments	-		
Paid to	Description	Date	Amount £
North Yorkshire Council	Charges for bin emptying Cemetery	01.9.23	64.62
Hambleton DC / NYC	Non-Domestic Rates – Cemetery £890.72 (1 <sup>st</sup> due	01.10.23	445.00
-	1.4.23 £445.72, 2 <sup>nd</sup> 1.10.23 £445.00		
Great Ayton Discovery	6 Month donation to Great Ayton Discovery Centre	01.10.23	12,500.00
Centre	(Oct23 to Mar23) GADC Donation (S137)		
Nat West	Bank charges	02.6.23	15.78
Nat West	Bank charges	04.8.23	7.70
Nat West	Bank charges	2.9.23	8.05
Wave	Water charges public conveniences 9.6.23 – 8.9.23	9.9.23	DD 28.9 £161.65
Wave	Water charges Allotments 9.6.23 – 8.9.23	9.9.23	DD 28.9 £749.94
Wave	Water charges Cemetery 6.9.23 – 8.9.23	9.9.23	DD 29.6 £19.72
Minster self drive	Lease vehicle rental 28 days @ £21+ RFL £1 daily	12.9.23	739.20
Sam Turner & Sons	Alox sand paper 5m x 40 grit roll green – benches	13.9.23	4.49
SSE Southern Electric	Electric Cemetery 12.8.23 – 1.9.23	12.9.23	DD 29.9 52.92
SSE Swalec	Electric PC Centre 2.8.23 – 1.9.23	12.9.23	DD 29.9 52.40
SSE Scottish Hydro	Electric toilet block 21.6.23 – 13.9.23	14.9.23	DD 1.10 476.94
A Livingstone	Consortium Education 6 toilet rolls	18.9.23	107.96
Sam Turner & Sons	Jefferson breaker bar ½" 600mm playground	18.9.23	10.00
Playsafety Ltd	RoSPA annual inspection	25.9.23	111.00
L Marley	Aldi Stores key set t-handle x 2	18.9.23	13.98
L Marley	Stokesley Motors receipt for diesel for van	26.9.23	42.00
Merritts Solicitors	Professional charges for Leases Yatton House and	27.9.23	600.00
	Village Hall		
A Livingstone	Zoro 12 toilet rolls	28.9.23	73.08
A Livingstone	Diary 2024 for L Marley and A Livingstone	27.9.23	2.98
Gary Frankish	Ground maintenance in village September 23	30.9.23	920.00
		50.5.25	520.00
Invoices received after agenda issued			
		TOTAL	£17179.41

Authorised

Signed Print Name Signed Print Name Signed Print Name